



INLAND  
EMPIRE  
HIV  
PLANNING  
COUNCIL

351 N. Mt. View Ave • San Bernardino, CA 92415-0010  
(909) 841-1360  
Website: [www.iehpc.org](http://www.iehpc.org)

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD  
Interim County Health Officer Co-Chair

Henry Nickel  
Community Co-Chair

# Bylaws Subcommittee

Thursday, October 4, 2012  
9:30am-11:30am

Meeting Location  
Government Center  
385 N. Arrowhead Ave.  
San Bernardino, CA  
(909) 841-1360

Meeting Location  
Desert AIDS Project  
1965 N. Sunrise Way.  
Palm Springs, CA  
(909) 841-1360

*These facilities are in compliance with the Americans with Disabilities Act of 1992.*

## Agenda

<b>9:30</b>	<b>1. Call to Order</b> <ul style="list-style-type: none"> <li>▪ Roll Call*</li> <li>▪ Introductions</li> </ul>	V. Jauregui Burns
	<b>2. Public Comments<sup>1</sup></b>	Members of the Public
	<b>3. Members Privilege</b>	PC Members
	<b>4. Approval of Agenda<sup>2</sup></b>	V. Jauregui Burns
	<b>5. Approval of Minutes<sup>2</sup></b> 5.1 Minutes of September 6, 2012	V. Jauregui Burns
	<b>6. Old Business<sup>2</sup></b> 6.1 Planning Council Operation <ul style="list-style-type: none"> <li>A. Review and Revise IEHPC Policies and Procedures**</li> <li>B. Review MOU between Ryan White Program and Planning Council</li> </ul>	Committee Members
	<b>7. New Business<sup>2</sup></b> 7.1 "What is an Excused Absence"	Members of the Public
	<b>8. Public Comments<sup>1</sup></b>	Members of the Public

	<b>9. Members Privilege</b>	PC Members
	<b>10. Review of Action Item</b>	PC Staff
	<b>11. Agenda Setting for Next Meeting</b> November 1, 2012	PC Members/ V. Jauregui Burns
	<b>12. Roll Call*</b>	PC Staff
<b>11:30</b>	<b>13. Adjournment</b>	V. Jauregui Burns

<sup>1</sup> Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

<sup>2</sup> The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

\* Members must be present at both roll calls to receive credit for meeting attendance.

\*\* Copies can be obtained at the I.E.H.P.C. office and will be available at the meeting.

Requests for special accommodations (e.g., language translation) must be received 72 hours prior to the date of the meeting. Contact PC Support at (909) 841-1360.

All meetings of the Planning Council and its committees are open to interested parties from the general public. Notices are posted in compliance with the California Brown Act. Information regarding Planning Council meetings, and/or minutes of meetings are public records and are available upon request from the Planning Council Support Staff by calling (909) 841-1360 or by visiting the website <http://www.iehpc.org>.

Servicios en Español: Notificación para servicios de intérprete deben de someterse setenta y dos horas de anticipo. Por favor llame (909) 841-1360.



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Henry Nickel  
Community Co-Chair

# Bylaws Subcommittee

Thursday, September 6, 2012  
9:30am-11:30am

Meeting Location  
Beaumont Civic Center  
550 E. 6th St.  
Beaumont, CA  
(909) 841-1360

*These facilities are in compliance with the Americans with Disabilities Act of 1992.*

## Minutes

**Members:** T. Evans, V. Juaregui-Burns, A. Ziven  
**RWP:** S. Rigsby  
**PCS:** A. Fox

<b>9:30</b>	<b>1. Call to Order</b> <ul style="list-style-type: none"> <li>▪ Roll Call*</li> <li>▪ Introductions</li> </ul>	V. Jauregui Burns
	<b>2. Public Comments<sup>1</sup></b> NONE	Members of the Public
	<b>3. Members Privilege</b> NONE	PC Members
	<b>4. Approval of Agenda<sup>2</sup></b> Motion to approve agenda. <b>Motion/Second.</b> A. Ziven, T. Evans <b>Motion Carried.</b>	V. Jauregui Burns
	<b>5. Approval of Minutes<sup>2</sup></b> 5.1 Minutes of August 16, 2012 Motion to approved August 16, 2012 Minutes. <b>Motion/Second.</b> T. Evans, A. Ziven <b>Motion Carried.</b>	V. Jauregui Burns
	<b>6. Old Business<sup>2</sup></b> 6.1 Planning Council Operation <ul style="list-style-type: none"> <li>A. Review and Revise IEHPC Policies and Procedures**</li> </ul>	Committee Members

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B. Review MOU between Ryan White Program and Planning Council

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**7. Public Comments<sup>1</sup>**

NONE

Members of the Public

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**8. Members Privilege**

NONE

PC Members

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**9. Review of Action Item**

- PCS will compile PC forms on membership and bring to next meeting.
- PCS will contact Admin and request that MOA be modified to refer to Council bylaws and/or P&P's when appropriate

PC Staff

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**10. Agenda Setting for Next Meeting**

TBD

PC Members/ V. Jauregui Burns

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**11. Roll Call\***

PC Staff

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**11:38**

**12. Adjournment**

V. Jauregui Burns

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