



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

351 N. Mt. View Ave • San Bernardino, CA 92415-0010
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Bylaws Subcommittee

Thursday, September 17, 2015
9:00am-11:00am

Meeting Location

San Bernardino County Public Health
351 N. Mt. View
Planning Council Conference Room, B15
San Bernardino, CA 92415
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
1695 N. Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

These facilities are in compliance with the Americans with Disabilities Act of 1992.

Agenda

9:00 am	1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* ▪ Introductions 	G. French
	2. Public Comments¹	Members of the Public
	3. Members Privilege	PC Members
	4. Approval of Agenda² 4.1 Approve September 17, 2015 Agenda	G. French
	5. Approval of Minutes² 5.1 Minutes of 8.20.15 committee meeting	G. French
	6. Old Business² 6.1 Update and review of Non-member Membership on other Planning Councils 6.2 Update and review on types of background checks	Committee Members
	7. New Business² 7.1 Develop draft wording on Officer Terms 7.2 Discuss Child Care reimbursement	Members of the Public

	8. Public Comments¹	Members of the Public
	9. Members Privilege	PC Members
	10. Review of Action Item	PC Staff
	11. Agenda Setting for Next Meeting TBD	PC Members/ G. French
	12. Roll Call*	PC Staff
11:00am	13. Adjournment	G. French

¹ Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

** Copies can be obtained at the I.E.H.P.C. office and will be available at the meeting.

Requests for special accommodations (e.g., language translation) must be received 72 hours prior to the date of the meeting. Contact PC Support at (909) 693-0750.

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Dr. Cameron Kaiser
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Bylaws Subcommittee

Thursday, August 20, 2015
9:00am-10:30am

Meeting Location

San Bernardino County Public Health
351 N. Mt. View
Planning Council Conference Room, B15
San Bernardino, CA 92415
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
1695 N. Sunrise Way
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Minutes

Members: G. French, L. White, S. Cromwell-Nieve, A. Jacobson, T. Lobato-Wright

Staff: A. Fox

Public: Robert, T. Evans

9:03am

1. Call to Order

- Roll Call*

S. Cromwell-Nieve stated that she has removed G. French as Chair of the Bylaws committee. She stated that she had discussed with D. Perez. G. French stated that he was not stepping down as Chair. S. Cromwell-Nieve left to get D. Perez.

G. French

- Introductions

2. Public Comments¹

NONE

Members of the Public

3. Members Privilege

L. White stated that there have been lots of staff changes at FAP and that they have opened a new facility in Pasadena and that they are now offering an 8 week Peer Advocate class in San Bernardino. G. French stated that he has signed up to participate in the next Peer Advocate class.

G. French stated that he attend a camp recently and will be following up with the coordinators to seek permission to send them Planning Council membership applications. He also stated that the actions of the Co-Chair to come to a meeting to remove the chair is not protocol, it not part of policy and procedures. He stated that she should have contacted him three or four days ago to express her plans and that she should have also discussed which her officers to get a better understanding of her authority, because she does not have the authority. He volunteering just like she's volunteering and he is not volunteering to boss over or

PC Members

bullied.

4. Approval of Agenda²

4.1 Approve August 20, 2015 Agenda

G. French

There was a motion to approve the 8.20.15 agenda. **M/S/C: L.**

White, A. Jacobson – No Abstentions

5. Approval of Minutes²

5.1 Minutes of September 9, 2014

G. French

There was a motion to approve the 9.6.14 minutes. **M/S/C: L.**

White, A. Jacobson – No Abstentions

6. Old Business²

None

Committee Members

7. New Business²

7.1 Prioritize Bylaws revision in order to request review by County Council

Review Bylaws **

- Non-Membership

Committee discussed reviewing other planning committees to use as a template.

- Background Checks for members

Committee discussed purpose and need for background checks.

Members of the Public

- Officer Terms

The committee discussed returning the officer term to an annual basis, due to illness, etc.

There was a motion to recommend to Council change Planning Council Officers to 1 year terms, to go into effect in 2016.

M/S/C: L. White, A. Jacobson. No Abstention

8. Public Comments¹

Members of the Public

9. Members Privilege

PC Members

10. Review of Action Item

Staff will:

1. Review the Houston Planning Council website and Look at their External community member PWPC-100.01 and other planning Council examples to use as a model.
2. Look into types of background checks for committee to review.
3. Agendize committee recommendation to return PC officers to one year on Council agenda.

PC Staff

11. Agenda Setting for Next Meeting

September 17, 2015

PC Members/ G. French

12. Roll Call*

PC Staff

9:41am

13. Adjournment

G. French

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