



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

351 N. Mt. View • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Maxwell Ohikhuare, MD
County Health Officer Co-Chair

Gregory French
Community Co-Chair

Council Development Committee

Thursday, January 9, 2014
10:30am-12:00 pm

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
Situation Room
1695 N. Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

These facilities are in compliance with the Americans with Disabilities Act of 1992.

AGENDA

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- | | | |
|-----------------|---|-------------------|
| 10:30 am | 1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* ▪ Introductions | T. Evans/PC Staff |
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| | 2. Public Comments¹ | Members of the Public |
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| | 3. Members Privilege | PC Members |
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| | 4. Approval of Agenda² | T. Evans |
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| | 5. Approval of Minutes²
5.1 Minutes of November 6, 2012 | T. Evans |
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- | | | |
|--|---|-------------------|
| | 6. Council Development Reports²
6.1 Council Development Report <ul style="list-style-type: none"> A. Attendance logs** B. CDC Report (A-1) C. Matrix for PC membership categories D. Reflectiveness of non-aligned consumers and PC members by demographic group E. Work plan 6.2 Update on prospective members, affiliations, resignations, termination, leave of absences and reappointment | Committee Members |
|--|---|-------------------|
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	7. Old Business²	
	7.1 Finalize details of the 2014 Council Workgroup	Committee Members
	8. New Business²	
	8.1 Review appointment of J. Chan	
	8.2 Interview T. Easley	
	8.3 Interview G. Maldonado	
	8.3 Interview N. Prelesnik	
	9. Public Comments¹	Members of the Public
	10. Members Privilege	PC Members
	11. Review of Action Items	PC Staff
	12. Agenda Setting for Next Meeting March 6, 2014	PC Members/ T. Evans
	13. Roll Call*	PC Staff
12:00 pm	14. Adjournment	T. Evans

¹ Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

** Attachment was not available at time of printing, but will be available at the meeting.

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Servicios en Español: Notificación para servicios de intérprete deben de someterse setenta y dos horas de anticipo. Por favor llame (909) 693-0750.

2014 Planning Council Membership Attendance Log

LEGEND: 1 = Attended Mtg; Blank Space = Mtg Held, Non Attended

NM - No Meeting Held; NY = Not Yet a Member; LOA = Leave of Absence

	Member & County		Committee Meeting	JAN	MAR	APR	MAY	JUN	JUL	SEP	OCT	JAN
1	Beams State	Nanci	PC									
2	Chan San Bernardino	Jerry	PC									
			Empowerment Planning									
3	Bridges-Cobb State	Claudette	PC									
4	Christenson Riverside	Dan	PC									
			Empowerment Planning									
5	Cockerhill San Bernardino	Heather	PC									
			CCC Planning									
6	Contreras Riverside	Berta	PC									
			CCC CDC Planning									
7	Cromwell San Bernardino	Shelia	PC									
			Empowerment Planning Standards									
8	Easley Riverside	Terri	PC									
			CCC Standards									
9	Evans Riverside	Terry	PC									
			Bylaws CDC Empowerment Finance Standards									
10	Ford-Watson San Bernardino	Lenora	PC									
			Bylaws CCC Finance									
11	French Riverside	Gregory	PC									

Member & County		Committee Meeting	JAN	MAR	APR	MAY	JUN	JUL	SEP	OCT	JAN
12	Hagan Paul Riverside	PC									
		CCC									
		EAM									
		Planning									
		Standards									
13	Huntsman Danielle Riverside	PC									
		Bylaws									
		Standards									
14	Kaiser, MD Cameron Riverside	PC									
15	Lopez Albert San Bernardino	PC									
		Empowerment									
		CDC									
16	Maldonado Gabriel Riverside	PC									
		Empowerment									
		Planning									
17	Ohikhuare, MD Maxwell San Bernardino	PC									
18	Orr Brande Riverside	PC									
		EAM									
		CCC									
		Planning									
		Standards									
19	Prelesnik Nicholas Riverside	PC									
		CCC									
		Empowerment									
20	Taylor Jeff Riverside	PC									
		CDC									
		Empowerment									
21	Wahl Doris Riverside	PC									
		EAM									
		CCC									
		Planning									
		Standards									
22	White Lloyd San Bernardino	PC									
		Bylaws									
		Empowerment									
		Finance									
		Planning									

Resignations: _____

Terminations: _____

Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

HRSA Copy

Mandated Categories of Representation and Reflectivness of the Epidemic in the TGA		Race/Ethnicity and Gender									
		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1	Healthcare providers, including Federally Qualified Health Centers	1									
2	CBOs serving affected populations and AIDS service organizations (ASOs).			1	1		1				
3	Social service providers, including housing and homeless services providers.										
4	Mental health providers.		1*								
5	Substance Abuse Providers		1*								
6	Local Public Health Agencies			1							
7	Hospital planning agencies or other health care planning agencies.		1								
8	Affected communities, including PLWH and historically underserved subpopulations.	2		2	1	1					
	Representative of a local Federally recognized Native American Tribe										
	Representative of individuals co-infected with HIV and Hepatitis	1									
9	Non-elected community leaders										
10	State Medicaid Agency				1						
11	State Part B Agency		1								
12	Part C grantees.		1								
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.										
14	Grantees of other Federal HIV programs, including HIV prevention programs		1								
15	Representatives of formerly incarcerated PLWH.										
TOTAL		4	5	4	3	1	1				
TOTAL Non-Aligned PLWH		4	0	2	1	1	0				

*one person fullfilling multiple relectivness categories

18
8

40%

Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

CDC Copy

		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1	Healthcare providers, including Federally Qualified Health Centers	1									
2	CBOs serving affected populations and AIDS service organizations (ASOs).			1	1		1				
3	Social service providers, including housing and homeless services providers.										
4	Mental health providers.		1*								
5	Substance Abuse Providers		1*								
6	Local Public Health Agencies			1							
7	Hospital planning agencies or other health care planning agencies.		1								
8	Affected communities, including PLWH and historically underserved subpopulations.	2		2	1	1					
	Representative of individuals co-infected with HIV and Hepatitis	1									
	Representative of a local Federally recognized Native American Tribe										
9	Non-elected community leaders										
10	State Medicaid Agency				1						
11	State Part B Agency		1								
12	Part C grantees.		1								
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.			1							
14	Grantees of other Federal HIV programs, including HIV prevention programs		1								
15	Representatives of formerly incarcerated PLWH.										
TOTAL		4	5	4	3	1	1				18
TOTAL Non-Aligned PLWH		4	0	2	1	1	0				8

38.10%

*one person fulfilling multiple reflectiveness categories

- Not yet PC/Board approved

**Table 4: Reflectiveness of Non-aligned Consumers and
Planning Council Members by Demographic Group
CDC Copy**

TGA: Riverside/San Bernardino, California

Total Authorized Members according to the Bylaws:

Total Members as of December 31, 2013: 18

Total Non-Aligned Consumers: 7

Percent Non-Aligned Consumers: 38.9%

Race/Ethnicity	Living with HIV/AIDS in the TGA through 12/31/12		Members of the Planning Council		Non- Aligned Consumers on Planning Council	
	Number	Percent	Number	Percent	Number	Percent
White, not Hispanic	4431	52.0%	9	50.0	3	42.9
Black, not Hispanic	1359	16.0%	7	38.9	3	42.9
Hispanic	2474	29.0%	2	11.1	1	14.3
Asian/Pacific Islander	133	1.6%	0	0.0	0	0.0
American Indian/Alaska Native	39	0.5%	0	0.0	0	0.0
Multi-Race	79	0.9%	0	0.0	0	0.0
Not Specified	3	0.0%	0	0.0	0	0.0
Total	8518	100.0%	18	100.0	7	100.0
Gender						
Male	7349	86.3%	9	50.0	6	50.0
Female	1169	13.7%	9	50.0	1	50.0
Total	8518	100.0%	18	100.0	7	100.0

Note: Modes of transmission should be considered when constructing reflective PLWH membership, but are not required.

**Table 4: Reflectiveness of Non-aligned Consumers and
Planning Council Members by Demographic Group
HRSA Copy**

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Asian/Pacific Islander	133	1.6%	0	0.0	0	0.0
American Indian/Alaska Native	39	0.5%	0	0.0	0	0.0
Multi-Race	79	0.9%	0	0.0	0	0.0
Not Specified	3	0.0%	0	0.0	0	0.0
Total	8518	100.0%	18	100.0	7	100.0
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Male	7349	86.3%	9	50.0	6	50.0
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Note: Modes of transmission should be considered when constructing reflective PLWH membership, but are not required.

Planning Council Training Schedule and Workplan

<i>Jan-13</i>	<i>Feb-13</i>	<i>Mar-13</i>	<i>Apr-13</i>
Affordable Care Act-All members	No Meeting	No Meeting	
Bylaws Update Committee(PC Staff)			
Required Documents & Available Forms- (PC Staff)			
Review Roberts rules of Orders			
<i>May-13</i>	<i>Jun-13</i>	<i>Jul-13</i>	<i>Aug-13</i>
No Council Meeting		PS&RA Training & PR&RA Summit	
<i>Sep-13</i>	<i>Oct-13</i>	<i>Nov-13</i>	<i>Dec-13</i>
No Meeting		No Meeting	PC not Scheduled to meet

Other training possibilities, to be scheduled:

Comprehensive Plan

Review of Data

ARIES Training

Getting the Most out of the PS&RA

Grievance Procedures

HOPWA/Section 8

Membership Recruitment/Retention

Directives Training

Managing Scarcity Training Update

Leadership Conference Info/How Grps Interact

New Member Training: Provided as new members are appointed

Clinical Quality Management

RW Services in Riverside/San

Bernardino CA TGA

Source Documents Review

HIV Comprehensive Plan

Bylaws

Needs Assessments

PC Policies and procedures (reimbursement for consumer members)

PC/ Grantee MOU



351 N. Mt. View • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Maxwell Ohikhuare, MD
County Health Officer Co-Chair

Gregory French
Community Co-Chair

Council Development Committee

Thursday, November 7, 2013
1:00pm-3:00pm

Meeting Location

Department of Public Health
351 N. Mt. View Ave., Basement
San Bernardino, CA 92415
(909) 693-0750

Teleconferencing Location***

Desert AIDS Project
1695 North Sunrise Way
Palm Springs, CA 92262-3707
(760) 323-2118

MINUTES

Members: T. Evans, L. White, J. Taylor, S. Cromwell, A. Lopez

Staff: A. Fox

Guest: A. Cardona, R. O'Neil, N. Esqueda, A. Newton, V. Dainesio, L. Nguyen, C. Parra

10:00am

1. Call to Order

- Roll Call*
- Introductions

T. Evans/PC Staff

2. Public Comments¹

NONE

Members of the Public

3. Members Privilege

NONE

PC Members

4. Approval of Agenda²

Motion to approve 11/7/13 agenda as revised.

M/S/C: L. White, J. Taylor

T. Evans

5. Approval of Minutes²

5.1 Minutes of August 15, 2013

T. Evans

6. Council Development Reports²

6.1 Attendance Logs (A-1)

6.2 CDC Report (A-2)

The committee members reviewed in detail the membership logs and CDC reports.

Committee Members

7. Old Business²

Committee Members

8. New Business²

8.1 Develop Recruitment Workplan (A-4)

Motion to approve for recommendation to the Council the Council Membership Recruitment Workplan.

M/S/C: J. Taylor, A. Lopez

8.2 2014/2015 Council Training Schedule (A-5)

Committee members developed a member training schedule for the upcoming fiscal year. There was committee consensus to move forward with the schedule.

Committee Members

8.3 Interview T. Easley

Interview postponed to next meeting.

9. Public Comments¹

NONE

Members of the Public

10. Members Privilege

A. Lopez stated that he has been promoting the Council at Spanish Speaking events and support groups at FAP.

S. Cromwell announced that she also represents the Women's group at FAP and CCLM.

PC Members

11. Review of Action Items

Staff Will:

1. Send a letter to the following Council members regarding their attendance: J. Batiste-Wyatt, C. Bridges-Cobb
2. Confirm meeting room @ DAP for Jan 30th Strategic Planning and Council meeting.
3. Develop an agenda for the Strategic Planning Session
4. Invite Riv/S.B. County LIHP representatives to update the Council on the transition from LIHP to ACA.
5. Agendize Aries updated on the planning committee agenda
6. Send formal request for RWP to Project their reports via overhead projector during their Council meeting presentations.
7. Ask webmaster about barcode/GR link to our website.
8. Agendize Committee recommendation to approve recruitment plan on the Council's January agenda.

PC Staff

12. Agenda Setting for Next Meeting

January 16, 2014

SB County Department of Public Health

PC Members/ T. Evans

13. Roll Call*

PC Staff

12:00pm

14. Adjournment

T. Evans

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