



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

San Bernardino County
Department of Public Health
351 N. Mt. View • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development Committee

Thursday, March 5, 2015

1:00pm-3:00pm

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
Situation Room
1695 N. Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

These facilities are in compliance with the Americans with Disabilities Act of 1992.

Agenda

1:00pm

1. Call to Order

- Roll Call*
- Introductions

G. French

2. Public Comments¹

Members of the Public

3. Members Privilege

PC Members

4. Approval of Agenda²

4.1 Approve March 5, 2015 Agenda

G. French

5. Approval of Minutes²

5.1 Minutes of January 8, 2015

G. French

6. Council Development Reports²

- 6.1 Council Development Report
 - A. Attendance logs(A-1)
- 6.2 Release C. Harris Award Application (A-2)

Committee Members

7. Old Business²

Committee Members

8. New Business²

- 8.1 Interview Justin Patterson
 - 8.2 Interview Aaron Jacobson
 - 8.3 Interview Roy Pitlulk
 - 8.4 Interview Todd Lobato-Wright
-

9. Public Comments¹

Members of the Public

10. Members Privilege

PC Members

11. Review of Action Items

PC Staff

12. Agenda Setting for Next Meeting

April 30, 2015

PC Members/ G. French

13. Roll Call*

PC Staff

3:00pm

14. Adjournment

G. French

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² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

** Attachment was not available at time of printing, but will be available at the meeting.

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2015 Planning Council Membership Attendance Log

LEGEND: 1 = Attended Mtg; A = Absent

NM - No Meeting Held; NY = Not Yet a Member; LOA = Leave of Absence

CD = Disbanded Committee; L/E = Arrived Late/Left Early; NQ - No Mtg due to Lack of quorum

Member & County	Committee Meeting	JAN	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN
1 Katz Marjorie State	PC									
	PSRA									
2 Chan Jerry SB	PC	1								
	Standards	1								
	CCC	1								
	PSRA									
3 Persad Kamini State	PC	A								
	PSRA									
4 Cockerhill Heather SB	PC	1								
	Finance	1								
	Standards	A								
	PSRA									
5 Contreras Berta RIV	PC	1								
	CCC	1								
	CDC	A								
	Planning	NQ								
	EAM	A								
	PSRA									
6 Cromwell Shelia SB	PC	1								
	Empowerment	1								
	PSRA									
7 Ford-Watson Lenora SB	PC	1								
	Bylaws	NM								
	CCC	1								
	Finance	1								
	PSRA									
8 French Gregory RIV	PC	1								
	Bylaws	NM								
	Finance	1								
	CDC	1								
	Empowerment	1								
	EAM	1								
	PSRA									
9 Huntsman Danielle RIV	PC	1								
	Bylaws	NM								
	Standards	1								
	PSRA									
10 Kaiser, MD Cameron RIV	PC	1								
	PSRA									
11 Maldonado Gabriel RIV	PC									
	Empowerment	1								
	Planning	1								
	CCC	1								
	Finance	1								
PSRA										
Member & County	Committee Meeting	JAN	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN

13	Ohikhuare, MD	Maxwell	PC	1																		
		SB	PSRA																			
14	Taylor	Jeff RIV	PC	1																		
			CDC	1																		
			Empowerment	1																		
			PSRA																			
15	White	Lloyd SB	PC	1																		
			Bylaws																			
			Empowerment	1																		
			Finance	1																		
			Planning	NQ																		
			CDC	1																		
			Standards	1																		
			PSRA																			
16	Jackson	Arturo RIV	PC	1																		
			CCC	A																		
			Empowerment	A																		
			PSRA																			
17	Welden	Zayda RIV	PC	1																		
			CCC	1																		
			Standards	1																		
			PSRA																			
18	Ruiz	Danielle	PC																			
		SB	CDC																			
			PSRA																			
19	Pitluk	Roy	PC																			
		RIV	Planning																			
			Empowerment																			
			CDC																			
			PSRA																			
20	Smith	Curtis	PC																			
		RIV	Planning																			
			Empowerment																			
			CDC																			
			Empowerment																			
Laboto-Wright	Todd	RIV	PC																			
			Empowerment																			
			Standards																			
Jacobson	Aaron		PC																			
			Empowerment																			
			Planning																			
			Standards																			
Patterson	Justin		PC																			
			Empowerment																			

The Carolyn Harris Outstanding Service Award

The Inland Empire HIV Planning Council (COUNCIL) seeks to maintain the optimum health of all those living with HIV/AIDS in our TGA (Riverside and San Bernardino Counties) through the development and implementation of a comprehensive, consumer-centered continuum of care.

The Carolyn Harris Outstanding Service Award was established in 2014 by the Inland Empire HIV Planning Council and is presented annually to the individual Community member and Council member recognizing their outstanding leadership and advocacy efforts for people living with HIV or AIDS.

Carolyn Harris will forever be remembered for the way she lived out her faith in service to victims of the AIDS epidemic and fight against HIV, as well as her broader public health advocacy. She was uncompromising in her core principals with unending grace and acceptance of people others might treat as untouchables, with strength to stand up on their behalf. She truly was a liberal as defined by President Kennedy in his speech of September 14, 1960. "...someone who cares about the welfare of the people, their health, their housing, their schools, their jobs, their civil rights, and their civil liberties..." Carolyn was one of the first members on the Inland Empire HIV Planning Council, and was committed to the vision and mission of the Council for over twenty years.

Community Advocates are recognized for their outstanding volunteer efforts and dedication toward improving conditions and opportunities in the HIV/AIDS community. He/She should be a positive role model whose actions encourage others to follow in their footsteps.

- Increasing the Inland Empire community awareness of issues related to HIV/AIDS.
- Working towards dissolution of one or more barriers to PLWH/A to care.
- Being the voice for those who have difficulty or cannot represent themselves.

Community advocates are selected from Riverside and San Bernardino Counties (one from each county), at the discretion of the Planning Council selection committee.

Who is eligible? An individual currently engaged in volunteer service that improves the quality of life of people with HIV or AIDS in TGA.

- An individual currently engaged in volunteer service that improves the quality of life of people living with HIV/AIDS in Riverside and San Bernardino Counties (TGA).
- Contribution and/or activity must have been performed in the TGA for a minimum of one calendar year.
- *Nominees are not eligible if they*
 - are currently working as a Ryan White Provider
- Award recipients will be asked to attend a recognition event during the June 25, 2015 Planning Council meeting.

Who can nominate? Council Members and Council Partners

What is the timeline/process? **DEADLINE** to submit nomination form: **May 1, 2015**. All nominations must include a Nomination Form and a biography which highlights volunteer services performed by the nominee.

What are the award criteria? Awardees will be selected based on the description and/or evidence provided in the nomination form that shows how they are working to affect educational policy and legislation through effective advocacy at the local, state and/or national levels. Work must be related to the most recent legislative session, and a description and/or evidence of efforts must be included with the application for nomination. A scoring system will be used to determine a recipient.

Recipients of the award will be selected with the following criteria and considering the diverse activities that may be included within each area:

- Impact on legislation or legislators
- Mobilizing grassroots advocacy
- Raising public awareness
- Advocacy efforts that include multiple components that serve to frame an issue, develop alliances, and gather and disseminate data relevant to moving the agenda forward.

2015

Carolyn Harris Outstanding Service Award (CHOSA)

CHOSA Guidelines

The **Carolyn Harris Outstanding Service Award (CHOSA)** seeks to recognize and honor the contributions of advocates who, through their volunteerism in the community, have provided a notable effort towards one or more of the following:

- Increasing TGA's (Riverside and San Bernardino Counties) community awareness of issues related to HIV/AIDS.
- Working towards dissolution of one or more barriers to people with HIV/AIDS.
- Being the voice for HIV/AIDS for those who have difficulty or cannot represent themselves.

Selected from TGA are **two advocates** at the discretion of the Council selection committee.

All awards are based on the virtue and impact of their work.

Community Advocates are recognized for their outstanding volunteer efforts of an individual dedicated toward improving conditions and opportunities in the HIV/AIDS community. He/She should be a positive role model whose actions encourage others to follow in their footsteps.

2015

Carolyn Harris Outstanding Service Award (CHOSA)

CHOSA Nomination Criteria

All nominations must include the attached Nomination Form and a biography which highlights volunteer services performed by the nominee.

- An individual currently engaged in volunteer service that improves the quality of life of people with HIV or AIDS in TGA.
- Contribution and/or activity must have been performed in the TGA for a minimum of one calendar year.
- Incomplete nominations will not be considered.
- Award recipients will be asked to attend the June 25, 2015 Planning Council meeting.
- DEADLINE to submit nomination form: **May 1, 2015**
- Nominees are not eligible if they
 - a. are currently working as a Ryan White Provider

2015

Carolyn Harris Outstanding Service Award (CHOSA)

CHOSA NOMINATION FORM

Please print clearly or type in the spaces below. If you have questions, e-mail Council Staff at angelia.fox@dph.sbcounty.gov or call 909-693-0750.

Submission Deadline: May 1, 2015

Individual Nominee

Name _____

Home Phone _____

Work (Cell) Phone _____

Street Address _____

City _____

State _____

ZIP _____

E-mail _____

Nominator

Name _____

Home Phone _____

Work (Cell) Phone _____

Street Address _____

City _____

State _____

ZIP _____

E-mail _____

Nominator's Signature

Date

2015

Carolyn Harris Outstanding Service Award (CHOSA)

Submit via U.S. Mail or email the complete:

- Nomination form (mandatory)**
- Narrative statement / Letter of Recommendation (mandatory)**
- Other Supporting materials**

Nominee will not be considered if all materials are not submitted.
DEADLINE to submit nomination: **May 1, 2015** (*mailing must be postmarked by 05/01/15*)

Send To:

San Bernardino County Department of Public Health
Attn: Inland Empire HIV Planning Council
351 N. Mt. View Ave, Ste B15
San Bernardino, CA 92415

Or e-mail to angelia.fox@dph.sbcounty.gov

Contact: Angelia Fox
909-693-0750



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Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development Committee

Thursday, January 8, 2015
1:00pm-2:30pm

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
Situation Room
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(760) 323-2118

These facilities are in compliance with the Americans with Disabilities Act of 1992.

Minutes

Members: G. French, J. Taylor, L. White, S. Cromwell-Nieve

Staff: A. Fox

Guests: K. Smith, T. Lobato-Wright, C. Smith, T. Evans

1:00pm

1. Call to Order

- Roll Call*
- Introductions

G. French

2. Public Comments¹

NONE

Members of the Public

3. Members Privilege

NONE

PC Members

4. Approval of Agenda²

4.1 Approve January 8, 2015 Agenda

Motion to approve the 1/8/15 agenda. M/S/C – L. White, J. Taylor. No Abstentions

G. French

5. Approval of Minutes²

5.1 Minutes of September 15, 2014

Motion to approve the 9/15/14/ M/S/C – L. White, J. Taylor No Abstentions

G. French

6. Council Development Reports²

6.1 Council Development Report

- A. Attendance logs(A-1)
- B. CDC Report (A-2)

Committee Members

Matrix for PC membership categories
 Update on prospective members, affiliations,
 resignations, termination, leave of absences and
 reappointment
 Reflectiveness of non-aligned consumers and PC
 members by demographic group
 Council Work plan

Members reviewed the Council develop Report

7. Old Business²

Committee Members

8. New Business²

8.1 Review and approve Workplan (A-3)

The committee reviewed the committee workplan. There was consensus to approve.

8.2 Interview C. Thomas

There was a motion to recommend to Council C. Thomas for Council membership. M/S/C – J. Taylor, L. White. No Abstentions

8.3 Interview R. Pitluk

Was unable to interview due to illness

8.4 Interview K. Epps

Withdrew membership request

9. Public Comments¹

NONE

Members of the Public

10. Members Privilege

NONE

PC Members

11. Review of Action Items

Staff will:

Agendize on the Council agenda, the committee's recommendation for C. Thomas' membership.

PC Staff

12. Agenda Setting for Next Meeting

March 5, 2015

PC Members/ G. French

13. Roll Call*

PC Staff

2:02pm

14. Adjournment

G. French

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