



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

San Bernardino County
Department of Public Health
351 N. Mt. View • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development Committee

Thursday, April 30, 2015
12:30pm-1:30pm

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
Situation Room
1695 N. Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

These facilities are in compliance with the Americans with Disabilities Act of 1992.

Agenda

12:30pm	1. Call to Order	
	<ul style="list-style-type: none"> ▪ Roll Call* ▪ Introductions 	G. French
	2. Public Comments¹	
		Members of the Public
	3. Members Privilege	
		PC Members
	4. Approval of Agenda²	
	4.1 Approve April 30, 2015 Agenda	G. French
	5. Approval of Minutes²	
	5.1 Minutes of March 5, 2015	G. French
	6. Council Development Reports²	
	6.1 Council Development Report	
	A. Attendance logs(A-1)	
	6.2 CDC Report (A-2)	Committee Members

7. Old Business²		Committee Members
8. New Business² 8.1 Interview Danielle Ruiz		
9. Public Comments¹		Members of the Public
10. Members Privilege		PC Members
11. Review of Action Items		PC Staff
12. Agenda Setting for Next Meeting June 4, 2015		PC Members/ G. French
13. Roll Call*		PC Staff
1:30pm	14. Adjournment	G. French

¹ Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

** Attachment was not available at time of printing, but will be available at the meeting.

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2015 Planning Council Membership Attendance Log

LEGEND: 1 = Attended Mtg; A = Absent, AE = Absent Excused

NM - No Meeting Held; NY = Not Yet a Member; LOA = Leave of Absence

CD = Disbanded Committee; L/E = Arrived Late/Left Early; NQ - No Mtg due to Lack of quorum

Member & County	Committee Meeting	JAN	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN
1 Katz Marjorie State	PC									
	PSRA									
2 Chan Jerry SB	PC	1								
	Standards	1	A							
	CCC	1	A							
	PSRA									
4 Cockerhill Heather SB	PC	1								
	Finance	1	NM							
	Standards	A	NM							
	PSRA									
5 Contreras Berta RIV	PC	1								
	CCC	1	A							
	CDC	A	A							
	Planning	NQ	NQ							
	EAM	A	NM							
	PSRA									
6 Cromwell Shelia SB	PC	1								
	Empowerment	1	AE							
	PSRA									
7 Ford-Watson Lenora SB	PC	1								
	Bylaws	NM	NM							
	CCC	1	1							
	Finance	1	NM							
	PSRA									
8 French Gregory RIV	PC	1								
	Bylaws	NM	NM							
	Finance	1	NM							
	CDC	1	1							
	Empowerment	1	1							
	EAM	1	NM							
	PSRA									
9 Huntsman Danielle RIV	PC	1								
	Bylaws	NM	NM							
	Standards	1	NM							
	PSRA									
10 Kaiser, MD Cameron RIV	PC	1								
	PSRA									
11 Maldonado Gabriel RIV	PC	AE								
	Empowerment	1	1							
	Planning	1	NQ							
	CCC	1	1							
	Finance	1	NM							
	PSRA									
Member & County	Committee Meeting	JAN	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN
13 Ohikhuare, MD Maxwell SB	PC	1								
	PSRA									

14	Taylor	Jeff RIV	PC	1											
			CDC	1	1										
			Empowerment	1	1										
			PSRA												
15	White	Lloyd SB	PC	1											
			Bylaws	NM	NM										
			Empowerment	1	1										
			Finance	1	NM										
			Planning	NQ	NQ										
			CDC	1	1										
			Standards	1	NM										
16	Jackson	Arturo RIV	PC	1											
			CCC	A	A										
			Empowerment	A	A										
			PSRA												
17	Welden	Zayda RIV	PC	1											
			CCC	1	1										
			Standards	1	NM										
			PSRA												
18	Ruiz	Danielle SB	PC												
			CDC												
			PSRA												
19	Pitluk	Roy RIV	PC												
			Planning												
			Empowerment												
			CDC												
			PSRA												
20	Smith	Curtis RIV	PC												
			Planning												
			Empowerment												
			CDC												
	Laboto-Wright	Todd RIV	PC												
			Empowerment												
			Standards												
	Jacobson	Aaron	PC												
			Empowerment												
			Planning												
Standards															
Patterson	Justin	PC													
		Empowerment													



**Inland Empire HIV Planning Council
Council Development Committee Report
30-Apr-15**

Membership Status			
The IEHPC Membership can total 18-32 members			
16			
Riverside Region is currently represented by <u>8</u> members.			
San Bernardino is currently represented by <u>7</u> members.			
There is currently <u>1</u> members representing the State.			
Recent Resignations/ Terminations			
Member Names	County	Effective Date	
Arturo Jackson	Riverside	4/1/2015	
Request for Application			
Name	County	Date Sent	
Brett Austin	Riverside	1/29/2015	
Membership Applications Received			
Name	County	Date Received by PCS / Date Reviewed	
Brett Austin	Riverside	2/10/2015	2/10/2015
Danielle Ruiz	San Bernardino	1/12/2015	1/12/2015
Terry Evans	Riverside	1/8/2015	2/10/2015
Rhonda Brown	San Bernardino	3/5/2015	3/9/2015
Applicants Attending Meetings			
Name	County	Committee Mtgs	Planning Council Mtgs
Roy Pitluk	Riverside	1	1
Todd Lobato-Wright	Riverside	1	1
Aaron Jacobson	San Bernardino	2	1
Justin Patterson	San Bernardino	2	1
Rhonda Brown	San Bernardino	1	
Danielle Ruiz	San Bernardino	2	
Scheduled Interviews			
Name	County	Date of Interview	
Roy Pitluk	Riverside	3/5/2015	
Todd Lobato-Wright	Riverside	3/5/2015	
Aaron Jacobson	San Bernardino	3/5/2015	
Justin Patterson	San Bernardino	3/5/2015	
BOS Approval in Process			
Name	County	Anticipated PC Approval Date	
Approved Leave of Absences			
Name	Leave Requested	Date Recieved/Date Returned	

Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

HRSA Copy

Mandated Categories of Representation and Reflectivness of the Epidemic in the TGA		Race/Ethnicity and Gender									
		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native/Other	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1	Healthcare providers, including Federally Qualified Health Centers										
2	CBOs serving affected populations and AIDS service organizations (ASOs).										
3	Social service providers, including housing and homeless services providers.										
4	Mental health providers.										
5	Substance Abuse Providers										
6	Local Public Health Agencies										
7	Hospital planning agencies or other health care planning agencies.										
8	Affected communities, including PLWH and historically underserved subpopulations.										
	Representative of a local Federally recognized Native American Tribe										
	Representative of individuals co-infected with HIV and Hepatitis										
9	Non-elected community leaders										
10	State Medicaid Agency										
11	State Part B Agency										
12	Part C grantees.										
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.										
14	Grantees of other Federal HIV programs, including HIV prevention programs										
15	Representatives of formerly incarcerated PLWH.										
TOTAL											
TOTAL Non-Aligned PLWH											

*one person fullfilling multiple reflectivness categories

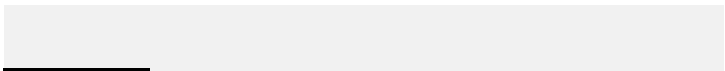
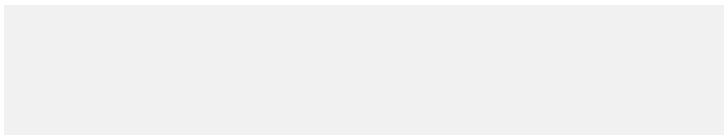
Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

Council Approved Copy

		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native/Other	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1	Healthcare providers, including Federally Qualified Health Centers	1									
2	CBOs serving affected populations and AIDS service organizations (ASOs).				1						
3	Social service providers, including housing and homeless services providers.							1			
4	Mental health providers.						1*				
5	Substance Abuse Providers						1*				
6	Local Public Health Agencies			1							
7	Hospital planning agencies or other health care planning agencies.										
8	Affected communities, including PLWH and historically underserved subpopulations.	1		3	1	1					
	Representative of individuals co-infected with HIV and Hepatitis										
	Representative of a local Federally recognized Native American Tribe										
9	Non-elected community leaders						1				
10	State Medicaid Agency										
11	State Part B Agency		1								
12	Part C grantees.		1								
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.			1							
14	Grantees of other Federal HIV programs, including HIV prevention programs		1								
15	Representatives of formerly incarcerated PLWH.										
TOTAL		2	3	5	2	1	2	1			
TOTAL Non-Aligned PLWH		1	0	4	1	1	0	0			

*one person fulfilling multiple reflectiveness categories

- Not yet PC/Board approved



16	43.80%
7	

Table 4: Reflectiveness of Non-aligned Consumers and Planning Council Members by Demographic Group
Council Approved Copy

TGA: Riverside/San Bernardino, California

Total Authorized Members according to the Bylaws:

Total Members as of Sep 4, 2014: 15
 Total Non-Aligned Consumers: 6
 Percent Non-Aligned Consumers: 40.0%

Race/Ethnicity	Living with HIV/AIDS in the TGA through 12/31/13		Members of the Planning Council		Non- Aligned Consumers on Planning Council	
	Number	Percent	Number	Percent	Number	Percent
White, not Hispanic	4437	50.7%	5	33.3	1	16.7
Black, not Hispanic	1390	15.9%	6	40.0	4	66.7
Hispanic	2620	30.0%	2	13.3	1	16.7
Asian/Pacific Islander	150	1.7%	1	6.7	0	0.0
American Indian/Alaska Native	35	0.4%	1	6.7	0	0.0
Multi-Race	85	1.0%	0	0.0	0	0.0
Unkown	28	0.3%	0	0.0	0	0.0
Total	8745	100.0%	15	100.0	6	100.0
Gender						
Male	7557	86.4%	8	53.3	5	53.3
Female	1188	13.6%	7	46.7	1	46.7
Total	8745	100.0%	15	100.0	6	100.0

Note: Modes of transmission should be considered when constructing reflective PLWH membership, but are not required.

**Table 4: Reflectiveness of Non-aligned Consumers and
Planning Council Members by Demographic Group
HRSA Copy**

TGA: Riverside/San Bernardino, California

Total Authorized Members according to the Bylaws:

Total Members as of May 31, 2014 **19**

Total Non-Aligned Consumers: **8**

Percent Non-Aligned Consumers: **42.1%**

Race/Ethnicity	Living with HIV/AIDS in the TGA through 12/31/12		Members of the Planning Council		Non- Aligned Consumers on Planning Council	
	Number	Percent	Number	Percent	Number	Percent
White, not Hispanic	4431	52.0%	7	36.8	2	25.0
Black, not Hispanic	1359	16.0%	7	36.8	4	50.0
Hispanic	2474	29.0%	3	15.8	2	25.0
Asian/Pacific Islander	133	1.6%	1	5.3	0	0.0
American Indian/Alaska Native	39	0.5%	1	5.3	0	0.0
Multi-Race	79	0.9%	0	0.0	0	0.0
Not Specified	3	0.0%	0	0.0	0	0.0
Total	8518	100.0%	19	100.0	8	100.0
Gender						
Male	7349	86.3%	11	57.9	7	57.9
Female	1169	13.7%	8	42.1	1	42.1
Total	8518	100.0%	19	100.0	8	100.0

Note: Modes of transmission should be considered when constructing reflective PLWH membership, but are not required.

Planning Council Training Schedule and Workplan

<i>Jan-15</i>	<i>Feb-15</i>	<i>Mar-14</i>	<i>Apr-15</i>
Required Documents & Available Forms- (PC Staff) Review Roberts rules of Orders	No Council Meeting	No Council Meeting	Bylaws Udate
<i>May-15</i>	<i>Jun-15</i>	<i>Jul-15</i>	<i>Aug-15</i>
No Council Meeting		PS&RA Training PS&RA Summit	No Council Meeting
<i>Sep-15</i>	<i>Oct-15</i>	<i>Nov-15</i>	<i>Dec-14</i>
No Council Meeting	No Council Meeting	HIV Comprehenisive Plan	No Council Meeting

Other training possibilities, to be scheduled:



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Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development Committee

Thursday, March 5, 2015
1:00pm-3:00pm

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
Situation Room
1695 N. Sunrise Way
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Minutes

Members: G. French, L. White, J. Taylor

Guests: A. Jacobson, J. Patterson, R. Pitluk, R. Brown, T. Lobato-Wright

Staff: A. Fox

1:00pm	1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* ▪ Introductions 	G. French
	2. Public Comments¹ <p style="text-align: center;">None</p>	Members of the Public
	3. Members Privilege <p style="text-align: center;">None</p>	PC Members
	4. Approval of Agenda² 4.1 Approve March 5, 2015 Agenda There was a motion to approve the 3.5.15 agenda. M/S/C: L. White, J. Taylor – No Abstentions	G. French
	5. Approval of Minutes² 5.1 Minutes of January 8, 2015 There was a motion to approve the 1.8.15 minutes. M/S/C: L. White, J. Taylor – No Abstentions	G. French

6. Council Development Reports²

6.1 Council Development Report

A. Attendance logs(A-1)

The committee reviewed the Council attendance log. There was committee consensus to send A. Jackson and "Miss You Letter".

Committee Members

6.2 Release C. Harris Award Application (A-2)

There was a committee consensus to release the updated "Carolyn Harris Outstanding Service Award".

7. Old Business²

Committee Members

8. New Business²

8.1 Interview Justin Patterson

8.2 Interview Aaron Jacobson

8.3 Interview Roy Pitluk

8.4 Interview Todd Lobato-Wright

There was a motion recommend J. Patterson, A. Jacobson, R. Pitluk and T. Lobato-Wright for Council member and to request an Executive committee meeting in order to ensure timely process of new membership. M/S/C: L. White, J. Taylor.

9. Public Comments¹

NONE

Members of the Public

10. Members Privilege

G. French announced that Gay Pride is May 16 & 17 in Long Beach. He also announced that the Center for Disease Control's report of HIV Surveillance stats that over the past three years that number of newly reported cases of HIV have stayed relatively the same except in the African American male populations where it has increased.

PC Members

L. White thanked the candidates for their interest in the Council.

11. Review of Action Items

Staff will:

1. Send a "Miss you" letter to A. Jackson
2. Add to the Executive committee agenda the following candidates for Council membership: J. Patterson, A. Jacobson, R. Pitluk and T. Labato-Wright.
3. Make revisions in the Interview Questions form
4. Release Carolyn Harris Outstanding Service Award (CHOSE) Packet

PC Staff

12. Agenda Setting for Next Meeting

April 30, 2015

PC Members/ G. French

13. Roll Call*

PC Staff

2:41pm

14. Adjournment

G. French

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² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

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