



San Bernardino County
Department of Public Health
351 N. Mt. View • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development/EAM Committee

Thursday September 1, 2016
8:00am-9:30am

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
Situation Room
1695 N. Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

These facilities are in compliance with the Americans with Disabilities Act of 1992.

Agenda

8:00am	1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* G. French ▪ Introductions
	2. Public Comments¹ Members of the Public
	3. Members Privilege PC Members
	4. Approval of Agenda² G. French 4.1 Approve September 1, 2016 Agenda
	5. Approval of Minutes² G. French 5.1 Minutes of 6.21.16 committee meeting
	6. Council Development Reports² Committee Members 6.1 Council Development Report <ul style="list-style-type: none"> A. Attendance logs(A-1) B. CDC Report (A-2)
	7. Evaluation of the Administrative Mechanism 7. No Agenda Item
	8. Old Business 8.1

9. New Business²

9.1 Review of Members in good standing

G. French

9.3 Review IEHPC Election

9.3 Develop Slate of Officers

10. Public Comments¹

Members of the Public

11. Members Privilege

PC Members

12. Review of Action Items

PC Staff

13. Agenda Setting for Next Meeting**September 1, 2016**

G. French/Committee

HIV Planning Council Conference Room

14. Roll Call*

PC Staff

9:30am**15. Adjournment**

G. French

Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

** Attachment was not available at time of printing, but will be available at the meeting.

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2016-17 Planning Council Membership Attendance Log

LEGEND: 1 = Attended Mtg; A = Absent

NM - No Meeting Held; NY = Not Yet a Member; LOA = Leave of Absence , AA =Approved Absence

CD = Disbanded Committee; L/E = Arrived Late/Left Early; NQ - No Mtg due to Lack of quorum

	Member & County		Committee Meeting	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN
1	Katz	Marjorie	PSRA			1		1			
		State	PC				1				
2	Chan	Jerry	PC			1	1				
		SB	Standards	1		1	A				
	2nd Term		CCC	1		1					
	End Dec 2018		PSRA					1			
3	Bridges-Cobb	Claudette	PC			A	1				
		State	PSRA								
4	Cockerhill	Heather	PC			A					
		SB	Finance								
	1st Term		Standards	AA		1	AA				
	End Dec 2016		PSRA								
5	Contreras	Berta	PC			A	1				
		RIV	CCC	1		1					
	1st Term		CDC	1	A	1					
	End Dec 2016		Planning	1		1					
			EAM	1		1					
		PSRA									
6	Cromwell	Shelia	PC			A	1				
		SB	AD-HOC								
	1st Term		Empowerment	1			LOA				
	End Dec 2015		PSRA					1			
7	French	Gregory	PC			1	1				
		Term Out Dec 2016	RIV	Bylaws	1		NQ	1			
			Finance								
			CDC	1	1	1	1				
			Empowerment	1		1	NM				
			EAM	1		1					
		PSRA					1				
8	Huntsman	Danielle	PC			AA	1				
		RIV	Bylaws	A		AA	1				
	1st Term		Standards	1		1	1				
	End Dec 2016		PSRA					1			
9	Kaiser, MD	Cameron	PC			AA	1				
		RIV	PSRA					1			
10	Maldonado	Gabriel	PC			1	1				
		RIV	Empowerment	1		1	NM				
	1st Term		Planning	1		AA	AA				
	End Dec 2016		Finance								
			PSRA					1			

	Member & County		Committee Meeting	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN
11	Ohikhuare, MD	Maxwell	PC			1	1				
		SB	PSRA					1			
12	Taylor	Jeff	PC			1	LOA				
		RIV	CDC	1		1	LOA				
		1st Term		Empowerment	1		1	LOA			
				AD-HOC	NQ	NQ					
		End Dec 2016		PSRA							
13	White	Lloyd	PC			1	1				
		SB	Bylaws	1		NQ	1				
		1st Term		Empowerment	1		1	NQ			
		End Dec 2016		Finance							
				Planning	1		1	1			
				CCC	1		1	NM			
				CDC	1	1	1	1			
				Standards	1		1	1			
				PSRA					1		
14	Welden	Zayda	PC			1	1				
		RIV	CCC	1		1	NM				
		1st Term		Planning	1		1	1			
		End Dec 2018		Standards	1		1	1			
				PSRA					1		
15	Smith	Curtis	PC			AA	1				
		RIV	Planning	LOA		1	1				
		1st Term		Empowerment	LOA		1	NM			
		End Dec 2018		Standards	LOA		1	1			
				PSRA					1		
16	Jacobson	Aaron	PC			A	1				
		SB	Empowerment	1		1	NM				
		1st Term		Planning	1		1	1			
		End Dec 2018		CDC	1		1	1			
				AD-HOC					1		
				PSRA							
17	Patterson	Justin	PC			A					
		SB	Empowerment	A			NM				
		1st Term		CDC	A	A	A	A			
		End Dec 2018		CCC	A						
				AD-HOC							
				PSRA							
18	Rukholia	Sameer	PC			A	A				
		RIV	CCC			A	NM				
		End Dec 2018		PSRA					A		



**Inland Empire HIV Planning Council
Council Development Committee Report
1-Sep-16**

Membership Status			
The IEHPC Membership can total 18-32 members			
18			
Riverside Region is currently represented by <u>9</u> members.			
San Bernardino is currently represented by <u>7</u> members.			
There are currently <u>2</u> members representing the State.			
Recent Resignations/ Terminations			
Member Names	County	Effective Date	
Justin Patterson	San Bernardino	7/14/2016	
Request for Application			
Name	County	Date Sent	
Membership Applications Received			
Name	County	Date Received by PCS / Date Reviewed	
Donnie Andrade	San Bernardino	7/28/2016	8/1/2016
Thomi Clinton	Riverside	4/13/2016	4/13/2016
Theodore Buettemeyer	San Bernardino	7/28/2016	8/1/2016
Leonard Silas	San Bernardino	7/28/2016	8/1/2016
John Vasquez	Riverside	1/14/2016	1/15/2016
Jorge R. Ruiz Romo	San Bernardino	5/5/2016	5/5/2016
Nichol Attar-Sheffield	Riverside	5/5/2016	5/5/2016
Applicants Attending Meetings			
Name	County	Committee Mtgs	Planning Council Mtgs
Nichol Attar-Sheffield	Riverside	1	
Thomi Clinton	Riverside		1
Theodore Buettemeyer	San Bernardino		1
Leonard Silas	San Bernardino		1
Jorge R. Ruiz Romo	San Bernardino	1	1
John Vasquez	Riverside	1	
Donnie Andrade	San Bernardino	1	1
Scheduled Interviews			
Name	County	Date of Interview	
BOS Approval in Process			
Name	County	Anticipated PC Approval Date	
T. Evans	Riverside	Unknown	

Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

HRSA Copy

Mandated Categories of Representation and Reflectivness of the Epidemic in the TGA		Race/Ethnicity and Gender									
		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native/Other	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1	Healthcare providers, including Federally Qualified Health Centers	1									
2	CBOs serving affected populations and AIDS service organizations (ASOs).										
3	Social service providers, including housing and homeless services providers.							1			
4	Mental health providers.						1*				
5	Substance Abuse Providers						1*				
6	Local Public Health Agencies			1							
7	Hospital planning agencies or other health care planning agencies.										
8	Affected communities, including PLWH and historically underserved subpopulations.	2		3	1						
	Representative of individuals co-infected with HIV and Hepatitis										
	Representative of a local Federally recognized Native American Tribe										
9	Non-elected community leaders						1			1	
10	State Medicaid Agency				1						
11	State Part B Agency		1								
12	Part C grantees.										
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.					1					
14	Grantees of other Federal HIV programs, including HIV prevention programs		1								
15	Representatives of formerly incarcerated PLWH.										
TOTAL		3	2	5	3	2	1	1		1	
TOTAL Non-Aligned PLWH		2	0	4	2	1	0	0		0	
*one person fulfilling multiple reflectivness categories											

- ^^Not yet PC/Board approved

18

9

Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

Council Approved Copy

Mandated Categories of Representation and Reflectivness of the Epidemic in the TGA		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native/Other	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
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2	CBOs serving affected populations and AIDS service organizations (ASOs).					1					
3	Social service providers, including housing and homeless services providers.							1			
4	Mental health providers.						1*				
5	Substance Abuse Providers						1*				
6	Local Public Health Agencies			1							
7	Hospital planning agencies or other health care planning agencies.					1					
8	Affected communities, including PLWH and historically underserved subpopulations.	2		3	1						
	Representative of individuals co-infected with HIV and Hepatitis										
	Representative of a local Federally recognized Native American Tribe										
9	Non-elected community leaders									1	
10	State Medicaid Agency				1						
11	State Part B Agency		1								
12	Part C grantees.										
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.			1		1					
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TOTAL		3	2	5	3	2	1	1		1	
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*one person fulfilling multiple reflectivness categories											

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**Table 4: Reflectiveness of Non-aligned Consumers and
Planning Council Members by Demographic Group
Council Approved Copy**

TGA: Riverside/San Bernardino, California

Total Authorized Members according to the Bylaws:

Total Members as of 5/31/16: 18
 Total Non-Aligned Consumers: 9
 Percent Non-Aligned Consumers: 50.0%

Race/Ethnicity	Living with HIV/AIDS in the TGA through 12/31/14		Members of the Planning Council		Non- Aligned Consumers on Planning Council	
	Number	Percent	Number	Percent	Number	Percent
White, not Hispanic	4442	49.5%	5	27.8	2	22.2
Black, not Hispanic	1417	15.8%	8	44.4	6	66.7
Hispanic	2820	31.4%	3	16.7	1	11.1
Asian/Pacific Islander	161	1.8%	1	5.6	0	0.0
American Indian/Alaska Native/Other	38	0.4%	1	5.6	0	0.0
Multi-Race	100	1.1%	0	0.0	0	0.0
Unkown	2	0.0%	0	0.0	0	0.0
Total	8980	100.0%	18	100.0	9	100.0
Gender						
Male	7756	86.4%	12	66.7	8	66.7
Female	1224	13.6%	6	33.3	1	33.3
Total	8980	100.0%	18	100.0	9	100.0

Note: Modes of transmission should be considered when constructing reflective PLWH membership, but are not required.

**Table 4: Reflectiveness of Non-aligned Consumers and
Planning Council Members by Demographic Group
HRSA Copy**

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Note: Modes of transmission should be considered when constructing reflective PLWH membership, but are not required.

Planning Council Training Schedule and Workplan

<i>Jan-16</i>	<i>Feb-16</i>	<i>Mar-16</i>	<i>Apr-16</i>
Required Documents & Available Forms- (PC Staff) Review Roberts rules of Orders	No Council Meeting	No Council Meeting	Bylaws Udate and PSRA Training; Integrated Prevention and Care Plan
<i>May-16</i>	<i>Jun-16</i>	<i>Jul-16</i>	<i>Aug-16</i>
No Council Meeting	Integrated Prevention and Care Plan	PS&RA Training PS&RA Summit	No Council Meeting
<i>Sep-16</i>	<i>Oct-16</i>	<i>Nov-15</i>	<i>Dec-15</i>
No Council Meeting	No Council Meeting	Elections	No Council Meeting

Other training possibilities, to be scheduled:



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

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Riverside/San Bernardino California Transitional Grant Area

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County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development/EAM Committee

Thursday June 2, 2016
10:00am-11:00am

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location***

Desert AIDS Project
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Minutes

Members: D. Huntsman, G. French, L. White, A. Jacobson, (T. Evans-pending BOS approval)

Staff: A.Fox

Public: V. Perez

- | | |
|----------------|---|
| 10:00am | 1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* G. French ▪ Introductions |
| | 2. Public Comments¹ Members of the Public |
| | 3. Members Privilege PC Members |
| | 4. Approval of Agenda²
4.1 Approve June 2, 2016 Agenda G. French
Motion to approve the 6.2.16 agenda. M/S/C: B. Contreras, A. Jacobson. No Abstentions |
| | 5. Approval of Minutes²
5.1 Minutes of 5.5.16 committee meeting G. French
Motion to approve the 5.5.16 minutes. M/S/C: B. Contreras, L. White. A. Jacobson - Abstained |
| | 6. Council Development Reports²
6.1 Council Development Report
A. Attendance logs(A-1) Committee Members
A. Fox updated the committee, on the Leave of Absence requests from S. Cromwell-Nieve (5/27/16 to 6.9.16) and J. Taylor (6.1.16 to 9.1.16)– L. White said that J. Patterson |

wants a leave and will be contacting staff.

There was a motion to accept both J. Taylor's 3 month LOA for personal matters and S. Cromwell-Nieves 2 week LOA. M/S/C: B. Contreras, A. Jacobson – No Abstentions

B. CDC Report (A-2)

Committee discussed recruitment for new membership
Committee discussed Gabe's status as provider and consumer

Committee discussed training on being a chair. Committee discussed training for chairs in October
Virtual Town Hall

7. Evaluation of the Administrative Mechanism

7. EAM Update

Schedule a meeting if report is complete before 6.23.16
Council meeting.

8. Old Business

8.1

9. New Business²

9.1 Update membership Interviews

Kalayah Smith: G. French and A. Jacobson gave an overview of the interview. They stated that K. Smith is a long time survivor, familiar with the Council and Ryan White services. She meets the reflectivity of the TGA: PLWHA African American Female; Youth
There was a motion to recommend K. Smith for Council membership. M/S/C: A. Jacobson, B. Contreras No Abstentions

Victor Perez: G. French and A. Jacobson gave an overview of the interview. They stated that V. Perez has experience in health care in the TGA and San Diego, a healthcare background as well as governmental. He meets the reflectivity of the TGA: Hispanic, Health Care planning agency. There as a motion to recommend V. Perez for Council membership. M/S/C: B Contrares, A. Jacobson
No Abstentions

G. French

9.2 Review and Revise Membership Application (A-3)

Committee will wait for Bylaws committee review of background checks.

10. Public Comments¹

Members of the Public

11. Members Privilege

G. French – testing by BTAN – in LA County, We should more testing in our TGA. i.e- at the annual

PC Members

“White Party”

G. French noted that Bernie Sanders met with National AIDS advocates in San Bernardino a couple of weeks ago and the Council was not invited. He state the G. Maldonado contacted the individual who coordinated the meeting and expressed his concern that no one contacted the IEHPC.

12. Review of Action Items

Staff Will:

- 1. Agendize committee recommendation to approve Kalayla and Victor for Council membership.**
- 2. Agendize J. Taylor’s request for a Leave of Absence**
- 3. Schedule another EAM meeting**

PC Staff

**13. Agenda Setting for Next Meeting
September 1, 2016**

G. French/Committee

**Review member application
HIV Planning Council Conference Room**

14. Roll Call*

PC Staff

11:07am

15. Adjournment

G. French

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