



INLAND  
EMPIRE  
HIV  
PLANNING  
COUNCIL

172 W. 3<sup>rd</sup> St• San Bernardino, CA 92415-0010  
(909) 841-1360  
Website: [www.iehpc.org](http://www.iehpc.org)

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD  
Interim County Health Officer Co-Chair

Henry Nickel  
Community Co-Chair

## Finance Committee

Thursday, October 4, 2012  
12:30am-2:00pm

Meeting Location  
Government Center  
385 N. Arrowhead Ave  
San Bernardino, CA  
(909) 841-1360

Teleconference Site  
Desert AIDS Project  
Situation Room, West Wing  
1695 North Sunrise Way  
Palm Springs, CA 92262-3702  
(760) 323-2118

*These facilities are in full compliance with the Americans with Disabilities Act of 1992.*

## Agenda

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<b>12:30</b>	<b>1. Call to Order</b> <ul style="list-style-type: none"><li>▪ Roll Call*</li><li>▪ Introductions</li></ul>	A. Ziven
	<b>2. Public Comments<sup>1</sup></b>	Members of the Public
	<b>3. Members Privilege</b>	PC Members
	<b>4. Approval of Agenda<sup>2</sup></b>	Committee Members
	<b>5. Approval of Minutes<sup>2</sup></b> 5.1 Minutes of September 6, 2012	Committee Members
	<b>6. New Business<sup>2</sup></b> <ul style="list-style-type: none"><li>7.1 Project Cost for a One Day Council Retreat</li><li>7.2 Draft Budget for 2013-2014</li></ul>	A. Ziven
	<b>7. Review of Action Items</b>	PC Staff
	<b>8. Agenda Setting for Next Meeting</b> November 1, 2012	PC Members/ A. Ziven

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**9. Roll Call\***

PC Staff

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**2:00**

**10. Adjournment**

A. Ziven

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<sup>1</sup> Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

<sup>2</sup> The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

\* Members must be present at both roll calls to receive credit for meeting attendance.

\*\* Attachment was not available at time of printing, but will be available at the meeting.

Requests for special accommodations (e.g., language translation) must be received 72 hours prior to the date of the meeting. Contact PC Support at (909) 841-1360

All meetings of the Planning Council and its committees are open to interested parties from the general public. Notices are posted in compliance with the California Brown Act. Information regarding Planning Council meetings, and/or minutes of meetings are public records and are available upon request from the Planning Council Support Staff by calling (909) 841-1360 or by visiting the website <http://www.iehpc.org>.

Servicios en Español: Notificación para servicios de intérprete deben de someterse setenta y dos horas de anticipo. Por favor llame (909) 841-1360.

<u>Salary</u>	2012-2013	2013-2014	Notes
PC Liaison	48,461		
PC Liaison Benefits	15,691		
Office Specialist	38,709		
Office Specialist Benefits	16,332		
Staff Anaylist w/benefits	9,633		
<b>Total Salary and Benefits</b>	<b>128,826</b>		
<u>Supplies</u>			
IEHPC	3,500		
Staff	3,500		
<u>Travel</u>			
IEHPC	6,000		
Staff	2,775		
	8,775		
<u>Consultants</u>			
Comp Plan	15,000		
County Counsel	6,000		
EAM	2,500		
NA	10,000		
PS&RA	4,000		
	37,500		
<u>Communication</u>	10,549		
<u>Rent and Lease Structure</u>	10,000		
Room Rental	1,500		
	11,500		
<u>Rental Maintenance Equipment</u>	5,000		
<u>Food for meetings</u>	2,000		
<u>Member Recognition</u>	1,500		
<u>Postage</u>	2,500		
<u>Marketing/Outreach</u>			
Marketing	5,500		
Outreach	7,500		
Consultant	4,000		
	17,000		
<u>In Direct</u>	12,883		
<u>Special PC Projects</u>	8,158		
<b>Grand Total</b>	<b>253,191</b>		



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Interim County Health Officer Co-Chair

Henry Nickel  
Community Co-Chair

## Finance Committee

Thursday, September 06, 2012  
12:30am-2:00pm

Meeting Location  
Beaumont Civic Center  
550 E. 6th Street  
Beaumont, CA  
(909) 841-1360

*These facilities are in full compliance with the Americans with Disabilities Act of 1992.*

### Minutes

**Members:** D. Christenson, T. Evans, A. Haro, A. Ziven

**RWP:** S. Rigsby

**PCS:** A. Fox

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<b>12:30</b>	<b>1. Call to Order</b> <ul style="list-style-type: none"><li>▪ Roll Call*</li><li>▪ Introductions</li></ul>	A. Ziven
	<b>2. Public Comments<sup>1</sup></b> NONE	Members of the Public
	<b>3. Members Privilege</b> D. Christenson announced that the AIDS Walk and the Pride Parade will be a joint venture and will be held on November 4 <sup>th</sup> this year in Palm Springs. He shared a flyer.	PC Members
	<b>4. Approval of Agenda<sup>2</sup></b> Motion to approve the agenda. <b>Motion/Second.</b> D. Christenson, A. Haro <b>Motion Carried.</b>	Committee Members
	<b>5. Approval of Minutes<sup>2</sup></b> 5.1 Minutes of July 19, 2012 Motion to approve the July 19 <sup>th</sup> 2012 minutes. <b>Motion/Second.</b> D. Christenson, A. Haro <b>Motion Carried.</b>	Committee Members
	<b>6. New Business<sup>2</sup></b> 7.1 Develop a procedure for Requesting Outreach	A. Ziven

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Funds  
Motion to approve Request for Funds procedure and application.  
**Motion/Second:** A. Haro, D. Christenson  
**Motion Carried.**

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**7. Review of Action Items**

Create Final Fund Request application and send to committee members for review prior to September PC meeting.

PC Staff

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**8. Agenda Setting for Next Meeting**

PC Members/ A. Ziven

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**9. Roll Call\***

PC Staff

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**1:51**

**10. Adjournment**

A. Ziven

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