



INLAND  
EMPIRE  
HIV  
PLANNING  
COUNCIL

San Bernardino County  
Department of Public Health  
351 N. Mt. View • San Bernardino, CA 92415-0475  
(909) 693-0750  
Website: [www.iehpc.org](http://www.iehpc.org)

Riverside/San Bernardino California Transitional Grant Area

Maxwell Ohikhuare, MD  
County Health Officer Co-Chair

Lloyd White  
Interim Community Co-Chair

# Standards Committee

Thursday, March 30, 2017  
12:30pm-1:30pm

### Meeting Location

Department of Public Health  
351 North Mt. View Ave., B15  
San Bernardino, CA 92415  
(909)693-0750

### Teleconferencing Location\*\*\*

Desert AIDS Project  
1695 North Sunrise Way  
Palm Springs, CA 92262  
(760) 323-2118

## Agenda

<b>12:30pm</b>	<b>1. Call to Order</b>	L. White
	<ul style="list-style-type: none"> <li>▪ Roll Call*</li> <li>▪ Introductions</li> </ul>	
	<b>2. Approval of Agenda<sup>2</sup></b>	L. White
	2.1 Approval of 3.30.17 agenda	
	<b>3. Approval of the Minutes<sup>2</sup></b>	L. White
	3.1 Motion to approve 3.16.17 minutes	
	<b>4. Old Business<sup>2</sup></b>	L. White
	4.1 Review Common Standards	
	<b>5. New Business</b>	L. White
	5.1 Review/Discuss/Approve Draft Medical Nutrition Therapy Standard (A-1)	
	<b>6. Public Comment<sup>1</sup></b>	Members of the Public

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## 7. Members Privilege

PC Members

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## 8. Review of Action Items

### Staff will:

1.

PC Staff

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## 9. Agenda Setting for Next Meeting

May 25, 2017

HIV Planning Council Conference Room

L. White

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## 10. Roll Call\*

PC Staff

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**1:30pm**

## 11. Adjournment

L. White

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**INLAND EMPIRE HIV PLANNING COUNCIL STANDARDS OF CARE  
RIVERSIDE / SAN BERNARDINO TRANSITIONAL GRANT AREA  
RYAN WHITE HIV/AIDS PROGRAM**

**MEDICAL NUTRITION THERAPY**

*This document offers a limited set of focused standards addressing key aspects specific to this service category. Other relevant standards, including the Common Standards, as well as other policies, recommendations and guidelines should be referenced in conjunction with this standard.*

**Purpose of Standards**

These service and care standards are prescribed by the Inland Empire HIV Planning Council (IEHPC). The purpose of these standards is to establish a minimum set of quality expectations to ensure uniformity of service funded by the Health Resources and Services Administration (HRSA) under the Ryan White HIV/AIDS Program legislation across the Riverside/San Bernardino Transitional Grant Area (R/SB TGA).

These standards are to be monitored and enforced by means of incorporation into service provision contracts managed by the Ryan White Program (RWP) Office on behalf of the IEHPC, as provided by the Ryan White HIV/AIDS Program legislation and HRSA policies, guidance, and other requirements.

**Definition of Service (HRSA)**

**Medical Nutrition Therapy Services** include nutrition education and counseling provided by a licensed registered dietician pursuant to a medical provider's referral. Nutritional services are based on a nutritional plan resulting from nutrition assessment/screening and dietary/nutritional evaluation. Food and/or nutritional supplements may also be provided per medical provider's recommendation. These services can be provided in individual and/or group settings and outside of HIV Outpatient/Ambulatory Health Services.

**Commented [FB1]:** This is a compilation of all of the language HRSA included in Policy 16-02 that lays out the "definition" of each service. This is the most current HRSA definition language.

**I. Care and Treatment Goal(s)**

The provision of "Medical Nutrition Therapy" in the R/SB TGA is intended to maintain and optimize nutrition status and nutritional self-management skills for the purpose of treating HIV disease.

**Service Goal**

The overall goal of Medical Nutrition Therapy services is to optimize nutrition status, prevent the development of nutrient deficiencies, promote attainment and maintenance of optimal body weight and composition, and maximize effectiveness of HIV medications/treatment.

**Commented [FB2]:** Moved the stuff that was here down to service components. Leave this section to the overall "goal" only. This is a slight modification of the goal in LA's standard. :)

**A. Service Objectives**

1. To provide nutrition intervention based on the nutrition assessment and care plan and provide training in nutritional self-management.

**B. Description of Services**

*Service Components*

1. Initial nutrition assessment and screening, including dietary/nutritional evaluation. Assessments/evaluations should be conducted periodically to assess changes.
2. Nutrition care plan signed and dated by the dietician; updated annually or more frequently, if necessary. Plan must include, at a minimum:
  - Recommended services and course of medical nutrition therapy to be provided, including types and amounts of nutritional supplements and food.
  - Date service is initiated
  - Planned number and frequency of sessions
  - Signature of registered dietician who developed the plan
3. Food and/or nutritional supplements per medical provider's recommendation.
4. Nutrition education and/or counseling in individual and/or group settings.
5. Service documentation must also include:
  - Referral from medical provider
  - Date of reassessments
  - Termination date of medical nutrition therapy
  - Any recommendations for follow-up
  - Quantity of nutritional supplements/food provided and dates distributed (if applicable)

**C. Limitations**

1. All services performed under this service category must be pursuant to a medical provider's referral and based on a nutritional plan developed by the registered dietitian or other licensed nutrition professional. Medical provider = physician, surgeon, osteopath, physician's assistant, or dentist.
2. If food supplements are provided under this service category, documentation must be maintained that includes a physician's recommendation for food/supplements.

**Commented [FB3]:** The revision content from here on down is a compilation of HRSA docs: Policy 16-02 and the HAB National Monitoring Standards. I just made sure all of the HRSA requirements are listed.....that is the bare minimum that we need to be sure of. I'd suggest that the committee keep it just to this, as much as possible, to allow providers to develop their programs to fit the unique needs of their agencies and clients.....not get too prescriptive. As long as the service providers are meeting these minimum requirements, we're good!

**Commented [FB4]:** Client signature is not mentioned in HRSA requirements.....only signature of the dietician.

**Commented [FB5]:** From LA Guidance

**III. Service-Specific Staff Qualifications**

This service must be provided by a Registered Dietician that possesses the licensure and registration required by the State of California.

**IV. Exceptions and Emergent Need**

*Please refer to the Common Standards of Care for guidance concerning exceptions and Emergent Need.*

Effective: March 1, 2017

**V. Reportable Units of Service and Financial Eligibility**

*Please refer to the current service contract for a description of the unit of service and financial eligibility thresholds for each service category.*

DRAFT



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# Standards Committee

Thursday, March 16, 2017  
11:30am-12:30pm

### Meeting Location

Department of Public Health  
351 North Mt. View Ave., B15  
San Bernardino, CA 92415  
(909)693-0750

### Teleconferencing Location\*\*\*

Desert AIDS Project  
1695 North Sunrise Way  
Palm Springs, CA 92262  
(760) 323-2118

## Minutes

**Members:** A. Jacobson, J. Chan, L. White, Z. Welden

**Staff:** A. Fox, D. Wheeler

**RW:** B. Flippin

**Public:** S. Cromwell, J. Ruiz, M. Atchinson, A. Brazier, G. French, T. Komine, D. Derricoti

**11:34am 1. Call to Order**  
▪ Roll Call\* L. White  
▪ Introductions

**2. Approval of Agenda<sup>2</sup>**  
2.1 Approval of 3.16.17 agenda L. White  
**There as a motion to approve the 3.16.17 agenda.**  
**M/S/C: J. Chan, Z Welden. There were no abstentions**

**3. Approval of the Minutes<sup>2</sup>**  
3.1 Motion to approve 1.12.17 minutes L. White  
**There was a motion to approve the 1.12.17 minutes.**  
**M/S/C: A. Jacobson, Z. Welden – There were not abstentions**

**4. Old Business<sup>2</sup>**  
4.1 Review Common Standards L. White  
**A. Fox updated the committee that review common standards was a standing agenda item, in case the committee has to refer the common standard as a reference/resource to current standards that are being reviewed.**

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## 5. New Business

5.1 Review Transportation Standard (A-1)

**The committee reviewed and corrected the Medical Transportation standard changing the monthly dollar amount for transportation from \$50 dollars to \$40 Dollars. There was a motion to approve the corrected Medical Transportation standard. M/S/C: A. Jacobson, J. Chan. There were not abstentions**

5.2 Review Housing Standard (A-2)

**The committee discussed that HRSA's Housing services revised definition allowed for more services to be provided under the umbrella of Housing services. However, the additional services were not mandatory. There was a motion to approve the revised Housing Services Standard that included the new HRSA Housing services definition. M/S/C: A. Jacobson, J. Chan. There were no abstentions.**

L. White

5.3 Review/Discuss/Approve Draft Medical Nutrition Therapy Standard (A-3)

**B. Flippin gave an overview of the new Council approved service. The Council prioritized and funded Medical Nutrition Therapy services at the 2016 PSRA. To date three (3) Ryan White providers have been contracted to provide the service. There was discussion about the required need to have a physician referral for services.**

**There was a motion to request that Ryan White Staff get clarification if a Physician referral was required and update the committee at the next meeting. M/S/C: A. Jacobson, Z. Welden. There were no abstentions.**

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## 6. Public Comment<sup>1</sup>

1. **J. Ruiz stressed that in nutrition classes don't always address individual needs.**
2. **T. Komine stated that it is a challenge to develop topics that are general enough to reach everyone**
3. **G. French announced that the 2017 USCA starts Sep 6<sup>th</sup>. He also suggest the Food Services be on future agendas**

Members of the Public

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## 7. Members Privilege

NONE

PC Members

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## 8. Review of Action Items

**Staff will:**

1. **Coordinate with RW to get clarity on the requirements in the Medical Nutrition Therapy standard and setup the next Standards meeting.**

PC Staff

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**9. Agenda Setting for Next Meeting**

March 30, 2017

HIV Planning Council Conference Room

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L. White

**10. Roll Call\***

PC Staff

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**12:52pm 11. Adjournment**

L. White

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